

**THOMAS READE PRIMARY SCHOOL
ADMISSIONS POLICY
FOR F1 AND F2 CHILDREN**

A place in our F2 (Nursery) setting does not guarantee a place in the F1 (Foundation) setting at Thomas Reade School. It is important that parents are aware that the process of applying for a place at Thomas Reade Primary School is separate to that of applying for a place in the Nursery at Thomas Reade School

Admission Policy for F2 Children (Nursery)

Admission for part time (F2) places are allocated at the school's discretion. The allocation of places and date of entry is at the behest of the Headteacher and the Foundation Stage Co-ordinator. Places will consist of 15 flexible hours per week.

Children are offered a place in the academic year of their fourth birthday.

Children should access their full universal (15hours) entitlement in one setting.

Once a child is admitted to the nursery, the child is entitled to remain in a part time place in the nursery until the term after he/she becomes five. However this may not be the most appropriate place for the child if all his/her peers have taken up their reception place in a separate class within the school or another primary school.

If there are more applications for Thomas Reade than there are places available, the places have to be allocated in a fair and consistent way. This is the purpose of the admission rules.

There is no statutory right of appeal

Admission for part time (F2) places are allocated as follows:-

1. Looked After Children for whom the Corporate Parent agrees should attend the school.
2. Disabled children who need to be admitted to a school on the grounds of physical accessibility. The definition of disability is that contained within the Disability Discrimination Act as amended.
3. Thomas Reade Staff's children will be allocated full time places if required
4. Children who live in the schools designated area. If there are more applicants than places in this category priority will be given in the following descending order;
 - a) First priority in category 4 will go to those children who have siblings already at the school. However, if there are more applicants than places in category 4(a) priority will be given, within this group, to those children who live the closest to the school using the nearest designated public route as defined on the Directorate for Children, Young People and Families Geographic Information System.

- b) Second priority in category 4 will go to those children who live the closest to the School by the nearest designated public route as defined on the Directorate for Children, Young People and Families Geographic Information System.
- 5. Children living outside the designated area who have siblings who already attend the preferred school. If there are more applicants than places in this category priority will be given within this group to children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People and Families Geographic Information system.
- 6. Those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People and Families Geographic Information System.

An Education, Health and Care Plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the school and special education provision required for that child. This is therefore not an oversubscription criterion

ADMISSION FOR CHILDREN IN F1 (Foundation Class)

There is a co-ordinated admission process in Oxfordshire. This means you can apply for a place for your child at any of the maintained primary schools in the county by using the application form available in the booklet Starting School or from the Oxfordshire County Council website on www.oxfordshire.gov.uk/admissions. The Local Authority will co-ordinate admissions and act as the 'clearing house' for all applications for the normal round of admissions.

Parents will be able to apply on line or using paper forms (CAF – Common Application Form). All parents will need to use the relevant CAF to express a preference for a child's admission to any state funded school in England.

Parents who are resident within Oxfordshire will be able to state up to 3 preferences on the CAF.

If it is not possible to allocate a place at a school for which a preference has been expressed, a place will be allocated at an alternative school.

If there are more applications for Thomas Reade than there are places available, the places have to be allocated in a fair and consistent way. This is the purpose of the admission rules.

The admission rules for all community and voluntary controlled schools are shown below in descending order of priority.

1. Children who are looked after² by a local authority within the meaning of section 22 of the Children Act 1989 at the time of their application and previously looked after children. The term "previously looked after children" refers only to children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2. Disabled children who need to be admitted to a school on the grounds of physical accessibility. The definition of disability is that contained within the Equalities Act 2010.

3. Children who live in the school's designated area. If there are more applicants than places in this category priority will be given in the following descending order:

a. First priority in category 4 will go to those children with a brother or sister on roll at the time of application who will still be attending the preferred school at the time of entry. However, if there are more applicants than places in category 4(a) priority will be given, within this group, to those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Education & Families' Geographic Information System.

b. Second priority in category 4 will go to those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Education & Families' Geographic Information System

4. Children living outside the designated area who have a brother or sister on roll at the time of application who will still be attending the preferred school at the time of entry. If there are more applicants than places in this category priority will be given within this group to children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Education & Families' Geographic Information System.

5. Those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Education & Families Geographic Information System.

*An Education, Health and Care Plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the school and special education provision required for that child.
This is therefore not an oversubscription criterion*

The LA acting as the 'clearing house' will write to all parents to whom offers can be made, notifying them of an offer of a place at either of the following, as appropriate

- One of the schools nominated on their application form
- Another school

We warmly welcome visits to the school and look forward to showing you how we work at Thomas Reade Primary School. If you'd like a tour of the school, please contact us via the school office to book an appointment with our Headteacher who will be happy to answer any questions you might have

May 2021

Policy Review May 2022